

105 Reynolds Drive / Franklin, TN 37064-2926 / 615-595-2400 / 615-595-2475 Fax / www.parkescompanies.com

# SUPERINTENDENT

**Our Mission:** To provide comprehensive construction, development and real estate services-Building Solutions, From the Ground Up!

# JOB DESCRIPTION

- Directs all of the jobsite employees and subcontractors engaged in workflow, quality, and timeliness of each phase.
- Responsible for ensuring all activities are supervised and each project is built with world class quality craftsmanship and that all work is completed on schedule or sooner and at the lowest possible cost.
- Responsible for ensuring all safety programs and safety standards are upheld and enforced in the field. Responsible to always practice safety policies and exhibit awareness for all safety procedures, policies, and employee awareness.
- Adhere to and enforce/facilitate a Drug-Free workplace as outlined in the Workers Compensation Reform Act of 1996.
- Lead each team member through positive example of all company policies, protocols, and safety standards including all OSHA standards.
- Assume sole responsibility for accurately and timely reporting of employee time each week.
- Ensure proper coding of employee time in accordance with categories outlined in the Job Budget Estimate per specific project.
- Assist in hiring/training/developing through positive mentoring and supervision for all crew members.
- Attend all company meetings when scheduled.
- Provide timely and detailed updates as needed or requested by Senior Leadership on the status of a project.
- Support the Company as a positive brand ambassador on the jobsite and in the community.
- Support and uphold the company's anti-harassment policy, diversity policy, and Equal Opportunity Employer policy.
- Adhere to any and all other responsibilities as assigned by a Senior Manager of the company.

# JOB REQUIREMENTS

- 8 years' experience in the commercial construction industry
- Strong leadership skills
- Proven track record at working projects from beginning phases to completion
- Strong communication and organizational skills
- Strong knowledge of OSHA construction practices: Prefer 30 Hour OSHA completion
- Safety/CPR certified or have the ability to become certified
- Valid Driver's License
- Valid proof of insurance or ability to be insured
- Must have the ability to travel as travel is required



Building Solutions, From the Ground Up!

### Who we are:

We are a Franklin TN based commercial construction company founded in 1978. Our company has a very strong brand and we have many projects in the Tennessee area and in many other states. We are an organization that believes in the hiring of the best people, empowering leadership, and developing projects that separate us from the competition. We are locally owned and operated.

### What we offer:

- Excellent base salary based on experience and expertise
- Bonus compensation based on project and achievements
- Vehicle allowance or company truck provided
- Fleet Fuel Card
- Medical, dental, and Vision coverage
- Health Savings Account with company matching
- 401K with company matching
- Life insurance coverage
- LTD coverage
- Vacation and Sick accrual time off with pay
- Scheduled holiday time off with pay